



Signing up for your company's commuter benefit program is so easy!



STEP 1 Visit www.mycommutercheck.com and log in with the user information provided by your HR department.

STEP 2 Mouse over "Place An Order" to select your product: (some products may not be available based on select programs). If you are unsure which product is best for you, please visit <http://commuterbenefits.com/employers/products> to learn more.

TRANSIT OR VANPOOL:

Select your desired transit authority from the pre-populated list.

PARKING:

Select the parking product that best fits your commuting needs.

- If you opt for Commuter Check Vouchers®, chose your parking provider from the pre-populated list. Then enter the pre-tax amount you would like deducted.
- If you opt to go with the Commuter Check Prepaid Card, enter the pre-tax amount you would like deducted.

STEP 3 Select the recurring option for your product if you wish to have your order automatically filled each month.

STEP 4 You're done! We will send you periodic e-mail updates as your product ships to your delivery address.

Company Name _____ Company ID # _____

Monthly Cut-Off Date _____

Your Customer Support Information

T: 888.235.9223 | www.commuterbenefits.com

Commuter
Benefit Solutions
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